

Central/Western Maine Workforce Investment Board

Chief Local Elected Officials [CLEO] Meeting Minutes Thursday, February 12, 2015 5:00 PM

Attendees: Bev Daggett (Kennebec), Bob Devlin (Kennebec)
Attendees by conference call: Gary McGrane (Franklin), Elaine Makas (Androscoggin)
Staff: Jeff Sneddon (Executive Director), Sara McLaughlin (Fiscal Agent)
Absent: David Duguay (Oxford), Deane Cray (Somerset)

Call to Order

G. McGrane called the meeting to order at approximately 5:05 pm.

Approve December Meeting Minutes

A motion was made by B. Daggett to accept the December meeting minutes as presented; the motion was seconded by E. Makas. The vote was unanimously approved.

Budget Update

S. McLaughlin presented the PY 2014 administrative budget to the CLEO; we continue to be under budget (46% expended) for the time of the year (58% through the program year) in most categories. G. McGrane suggested that the CLEO start reviewing the WIA program budget at each meeting as well as the administrative budget so they can understand the entire funding structure of the CWMWIB. A motion was made by E. Makas to accept the budget as presented; the motion was seconded by B. Daggett. The vote was unanimously approved.

WMWIB Activities

An update was given to the CLEO by J. Sneddon regarding recent and ongoing activities that include:

- Thanks to G. McGrane we have two new CLEO members: Deane Cray, Somerset County Commissioner; David Duguay, Oxford County Commissioner. J. Sneddon will follow up with the new CLEO members and provide an overview of the CLEO function.
- Job-Driven National Emergency Grant; currently focused on the Health Care industry and implementing two Ready2Work (R2W) occupational training programs in Lewiston (St. Mary's Health System) and Augusta (MaineGeneral). Potential plans are to explore the feasibility of implementing another R2W program involving the manufacturing sector.
- Continue to provide oversight on the Disability Employment Initiative grant; in the process of filling the vacant Disability Resource Coordinator (DRC) position at the Augusta CareerCenter. Reposted the job announcement and are reviewing resumes.
- Working with the Maine Bureau of Employment Services and the other LWIBs to learn/understand the pending WIOA. Closer involvement/interaction with the Adult Education service providers is a new area of the WIOA; J. Sneddon will be meeting with G. Senese, State Director for Adult Education to get a better understanding from her what this partnership may look like. A new Local Plan will need to be developed by March 2016. J. Sneddon serves on the State WIOA steering committee and they are looking at creating the following subcommittees:
 - State performance accountability system

- Unified State plan
 - One-Stop-Operator
 - Transition steering committee
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- Numerous job fairs are occurring in Local Area 3 to assist both the employers find qualified candidates and help job seekers obtain employment; Madison (1/27), Lewiston (2/9), Waterville Library (2/11), Pittsfield (2/18), South Paris (TBD).

Other Business

There was no other business and the meeting was adjourned.

Next Meeting: March 12, 2015 5:00 pm, (Location TBD)

Attested by: _____
CLEO Secretary

Date