

Central/Western Maine Workforce Investment Board [CWMWIB]

Executive Committee Meeting Minutes

August 19, 2015

Attendees in person: Ralph Ryder
Attendees calling in: Craig Nelson, Dale Morrell, Jim Trundy
Staff: Jeff Sneddon

Call to Order

The meeting was called to order by C. Nelson.

Approval of July Meeting Minutes

The meeting minutes were presented by C. Nelson and approved by all participating members.

CWMWIB Activities

J. Sneddon distributed to the Executive Committee a document summarizing the ongoing WIOA transition activities:

- A significant amount of time has been spent bringing the four required partners together under WIOA to begin the process of program/service integration among the partners.
- A request for Initial Local Designation for Local Area 3 by the Central/Western Maine Workforce Investment Board has been submitted for approval by the Governor.
- A new SWIB policy recently came out requiring the CEO Board to develop By-laws that establish a formal nomination process for the appointment of Local Board members that complies with WIOA.
- A draft policy will be developed and approved prior to September 30, 2015.
- Quick Start Action Planner – Youth; each CareerCenter Manager completed the QSAP and the results were compiled to determine the strengths and opportunities for improvement. A meeting was held to discuss the findings and develop next steps. As a result of this first meeting, it was agreed among everyone that a specific meeting should be set up with MDOL-BES (Sept. 9th) to receive technical assistance/clarification regarding the implementation of WIOA. Questions will be collected and forwarded to MDOL prior to the meeting.

An update was provided about the development of the Local Plan with the intent of replicating the same process that was used for the previous plan. J. Sneddon met recently with Amy Landry and Muriel Mosher to review and discuss the planning process and how the Steering Committee would oversee the process.

The Sector Partnership NEG grant was reviewed and discussed; it is similar in nature to the JD-NEG grant in terms of services to job seekers but has a greater emphasis on working with targeted industries. J Sneddon gave a brief overview of the Sector Strategies Organizational Self-Assessment and how this tool is intended to guide the direction of the grant.

Other Business

There was no other business to conduct and the meeting was adjourned.