



**Central Western Maine Workforce Development Board**  
**Quarterly Workforce Board Meeting Agenda**  
**April 23, 2026**  
**8:30 a.m. to 10:30 a.m.**

<https://us02web.zoom.us/j/86752587029?pwd=7mEoJAAYQMu8RiDIoRhPERlhEr1kMR.1>

Meeting ID: 867 5258 7029

Passcode: AHT3q72Q

**Agenda**

1. Welcome and Introductions – Cathy Witherspoon (5 minutes)
2. Approve Meeting Minutes from January 22, 2026 – **Action Item**, Cathy Witherspoon (5 minutes)
3. Financial Update/PY25 Budget – Erin, as Sara is on vacation (10 minutes)
4. Service Provider Report—EMDC (10 minutes)
5. EMDC request to Transfer funds— **Action Item**, Erin (10 minutes)
6. Response to Monitoring—Erin (10 minutes)
7. Board membership/Leadership (Chair, Vice Chair)—Cathy Witherspoon & Erin (10 minutes)
8. Local Plan—Erin, Jaida, and Tom (15 minutes)
9. Executive Director’s Report—Erin Benson (15minutes)
10. Adjourn Meeting

**Next Board Meeting Date:** Thursday July 23, 2026, Zoom 9:30-11:00 am (in-person)