**Central Western Maine Workforce Development Board**  
**Quarterly Workforce Board Meeting Agenda**  
January 27, 2022, at 8:30am – 10:00am  
Zoom Meeting  
https://us02web.zoom.us/j/84889028595?pwd=U3NUcTI5TjBNUXVjQStUeWhHUS9CUT09

**Desired Outcomes:**   
1) Improve high-level, regulation-based understanding of CWMWDB mission, vision, and roles and responsibilities of the Workforce Board.   
2) Members vote on action items marked below.   
3) Increase board member engagement through education, discussion, and gauging interest of committee/project work.

**Agenda**

1. **Welcome and Introductions** - *10 minutes*
2. **Board Chair Update** – *10 minutes*
3. Staffing changes/updates/hiring new staff
4. Accountant Contract: Sara McLaughlin
5. **Approve Last Meeting Minutes: October 27, 2021** - *5 minutes (action)*
6. **Discussion Items** *- 10 minutes (action)*
7. Staff Retirement 403(b) Employer Match
8. Stacy Kilroy’s Resignation as of December 15, 2021
9. Grievance Policy
10. **Program Performance Presentation & Success Story** – *10 minutes*
11. **Finance Update –** *5 minutes*
12. CWMWI: Sara McLaughlin
13. Service Provider: EMDC
14. **Executive Update** – *5 minutes*
15. **High-level Board Overview** –*at 9:20am*
16. Local Workforce Board Defined
17. Roles & Responsibilities Review with Ginny Carroll, MDOL – *15 minutes*
18. **Committee & Engagement: Poll Interest** – *10 minutes*
19. **Other/New Business** –*5 minutes*
20. **Adjourn Meeting**

Board Orientation: Friday February 11, 2022, from 8:30am – 10:30am  
Next Board Meeting Date: Thursday April 28, 2022, from 8:30am – 10:00am