

THE CENTRAL WESTERN MAINE WORKFORCE DEVELOPMENT BOARD

Price Proposal for Local Area Plan - Response Details and Deadline

All prices and correspondence regarding this opportunity should be send to CWM Staff, via info@cwmwdb.org. Prices for Tasks A, B and C are due on one single 8.5 by 11-inch sized page, 12pt font, no smaller than single 1.0 spacing, with vendor name and staff list in PDF format by **02/19/2020 11:59 pm to info@cwmwdb.org**. Please indicate very clearly if the responding entity is **veteran, woman, or minority owned business and/or has a majority workforce of same**. *This is 100% funded by the One Workforce System under the WIOA Title 1 B program through the Maine Department of Labor.*

Local Plan Scope of Work

Task A Data, Expert Analysis & Key Deliverables before June 2, 2021

1. Maintain and use the latest public and proprietary data sources and methods
2. Provide Regional Economic Analyses
 - a. Analysis of Local Area Industries Cluster/Demand/Capacity
 - b. Analysis of Local Area Workforce Segment Profiles
 - c. Analysis of Workers Knowledge & Skills Supply/Demand/Capacity
 - d. Analysis of Employment & Training Supply/Demand/Capacity
 - e. Analysis Supply Chain Workforce Profile & Impact
 - f. Analysis of Grey Economies & Workforce Profile & Impact
 - g. IMPLAN Forecast by Scenario

Task B Public Engagement & Input before May 1, 2021

1. 13 Interactive Focus Forums

Virtual meetings with breakout groups, in session polling & follow up surveys. There are four general groups: industries, system experts, customers and board members.

- a. Industries
 - a. Healthcare Industry Sector
 - b. Manufacturing Industry Sector
 - c. Information Technology Industry Sector
 - d. Construction Industry Sector
 - e. Unique Maine / Heritage Hybrid Sector
- b. Board Members
 - a. Board by Category Breakout (Business, Labor, Other)
 - b. 1 Board Workshop
- c. System Experts
 - a. State Economic Development Officials
 - b. Higher Education System
 - c. Adult Education System
 - d. Other WIOA Stakeholders
- d. Customers
 - a. Individual Workforce System Customers

b. Business Community Customers

2. Surveys and Other Input

May 1, 2021

- a. Customer Surveys with a Population of 50,000
- b. Business Surveys with a Population of 5,000
- c. General Population Survey online and via text
- d. Expert Survey limited

Task C Local Plan Document

May 25, 2021 for June 2, 2021

Review

The narrative document required by the Maine Department of Labor Policy PY 20-04 Sections 1 thru Section 10 along with specific data analysis, career pathways and workforce development recommendations that are supported by economic development models and plans. Following the Maine Department of Labor Policy PY 20-04,

“[t]he local plan sets strategy to direct investments in economic, education, and workforce training programs to focus on providing relevant education and training to ensure individuals, including individuals with barriers to employment, have the skills to compete in the job market and employers have a ready supply of skilled workers.”¹

The **One Workforce Local Area Plan** will comprise the State required 103 sections that address strategic planning and regional analysis for the workforce system. This will also include descriptions of and recommendations for the Local One-Stop Delivery System, coordination with WIOA funded programs, cooperative agreements, descriptions of best practice implementation strategies for fiscal, performance and other functional accountability and operations suggestions for successful and transparent public practice.

Deadline to info@cwmwdb.org
02/19/21 by 11:59 pm

¹ Maine Department of Labor. (Jan 20, 2020). PY20-04 Local Area Plan Requirements [draft].