



RFP 2020-01

Answer Log to Questions

Week 2 Ending May 24, 2020

QUESTION #1 2020-01

Good afternoon- What is the current occupancy expense of the WIOA Service Provision co-located at the One-Stop Center?

ANSWER TO QUESTION #1 2020-01

Good afternoon, We can provide the costs that were negotiated by the current service provider. However because of the holiday weekend and current difficult conditions, it will take a week to provide those costs. However, we can not speak to whether these would be the same costs for a new party in that space. Also, we want to sure it is clear that the occupancy of any particular place by any particular number of staff is not assumed in the proposal. While it would be required to have some staff at the One Stop, it does not have to be the majority of staff or any particular number.

QUESTION #2 2020-01

The State Workforce Board Minimum Training Expenditure Requirement for Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker funding policy expires after Program Year 19, is there a new policy either at the state or local board level that will be in place for the beginning of the defined contract period in the RFP PY 2020? If, yes what is the expected percentage?

ANSWER TO QUESTION #2 2020-01

Hello, This email supersedes the below answer.

Put all salaries in personnel but you are welcome to breakdown personnel if you wish.

There will be not be a State training and career services cap (70%) for PY 20 funds.

There is not a local policy for this either. Therefore, there will not be any language in contracts requiring any particular percentage of services.

Please see the attached policy statement by Virginia Carroll. [Attachment is at the end of the Questions for this week].

QUESTION #3 2020-01

Are there specific Board goals for Incumbent Workers (numbers served and/or specific percentage of budget)?

ANSWER TO QUESTION #3 2020-01

The Board has not set particular goals for Incumbent Workers.

All proposals allowable under WIOA and State rules will be considered.
Recommendations can be part of such a proposal.
CWMWDB

QUESTION #4 2020-01

Appendix D Sample Table for projected participation and performance goals Line B. Carry-Ins, what are the projected Carry-In numbers from PY 19 going into PY 20?

ANSWER TO QUESTION #4 2020-01

We can not estimate the carry-in numbers from PY 19 going into PY 20 due to the rapidly evolving unemployment and economic landscape. However, we can provide the estimated PY 18 to PY 19 carry in numbers ending in PY 19 Q4, which would technically be the same thing you are looking for.

Adult	68
Dislocated Worker	65
In School	20
Out of School	65

QUESTION #5 2020-01

What is the time of the optional bidder's conference? On the cover page it states 11 a.m. on June 1, 2020 and on page 11 it states 10 a.m.

ANSWER TO QUESTION #5 2020-01

We apologize for that inconsistency. 10 am for 2020-01.

June 01, 2020, 10 a.m. Bidder Conference

RFP 2020-01 OSO/A&DW

Join Zoom Meeting <https://us02web.zoom.us/j/97988122832> Call In: 1 (929) 205-6099 Meeting ID: 97988122832

June 1, 2020, 2 p.m. Bidder Conference

RFP 2020-02 Youth Program

Join Zoom Meeting <https://us02web.zoom.us/j/91768778660> Call In: 1 (929) 205-6099 Meeting ID: 91768778660

QUESTION #6 2020-01

For Appendix C Budget and Cost Proposal, is the expectation to receive a budget for one cycle of funds pending allocations or for 2 cycles of funds pending allocations?

ANSWER TO QUESTION #6 2020-01

The expectation is for two cycles

QUESTION #7 2020-01

"In preparing the budget for participant service costs, specifically support services, are WIOA program providers only allowed to pay for one least expensive appropriate supportive service if they have more than one support service needed? Example a participant needs both transportation and childcare support. Is the WIOA Service Provider only to pay for the support that is least expensive or are both allowed and each support must be the least expensive appropriate support service option? This question is referring to the 2019-07 Supportive Services Policy on page 2 Letter F: "When more than one supportive service need exists for a participant, WIOA program providers are only to pay for the least expensive appropriate supportive service option provided that is accessible to the participant. " "

ANSWER TO QUESTION #7 2020-01

WIOA program provider may suggest any combination of services they see fit within budgetary guidelines. And even in cases where services exceed guidelines, we perform budget waivers routinely to meet the needs of client circumstance and eliminate barriers to employment.

Separately, however, we ask that service providers have a process to make sure they are paying for the least expensive service options on the market for the clients that they serve. One could achieve this aim through a variety of methods such as getting quotes for child care agencies, car repair shops, equipment supply stores, and maintaining a list or having the client bring two or more quotes to you.

QUESTION #8 2020-01

2.4 Career Services letter B. Please describe the In-Community outreach site team and the members represented on the In-Community outreach site team.

ANSWER TO QUESTION #8 2020-01

As you note, you have asked a question from 2.4 B, which is pasted below for our convenience.

B. In-community Outreach – Describe the organization's program plan to identify individuals who experience barriers to employment and increase outcomes for barriered populations; In addition, describe the organization's program plan to flexibly meet customers in their communities, and coordinate with the In-Community

Outreach site teams, if applicable, to strengthen connections between The CWMWDB and other community-based organizations. This should include a plan to connect job seekers with the CWMWDB system.

The ***bolded and italic*** were added by CWMWDB for this answer

Answer: There are not any formally designated CWMWDB In-Community Outreach site teams at this moment. Organizationally, if established by the service provider, they would be a cross collaborative team that would recruit or retain clients and employers. This is another version of a Navigator system using a team based approach. There is a regional pilot project using this approach currently underway in Lewiston.

QUESTION #9 2020-01

The current Central Western Maine Workforce Development System Memorandum of Understanding states it expires on June 30, 2020. Is there an MOU in process for the period starting July 1, 2020, if yes are there substantial differences and could they be described?

ANSWER TO QUESTION #9 2020-01

There is an MOU in process. There are no differences in it.
Any issues with the MOU could be discussed and revisions made.

QUESTION #10 2020-01

Last one for today...

When building the budget and cost proposal where should personnel expenses for delivering Career Services be included, under Personnel Salary and Wages (Operating Costs Section A. (a) or as a sum under Direct Participant Service Costs under Section B Career Services?

ANSWER TO QUESTION #10 2020-01

Hello, This email supersedes the below answer.

Put all salaries in personnel but you are welcome to breakdown personnel if you wish.
There will be not be a State training and career services cap (70%) for PY 20 funds.
There is not a local policy for this either.
Therefore, there will not be any language in contracts requiring any particular percentage of services.

Please see the attached policy statement by Virginia Carroll.

~~On May 25, 2020, at 11:36 PM, Stacy Kilroy <skilroy@cwmwdb.org> wrote:~~

~~This is an excellent question.~~

~~It is usually necessary to keep all Personnel Salary and Wages located under this heading but its perfectly fine to have different~~

~~personnel line items such as career & training services and/or admin office, or whatever best describes that salary category.~~

~~It would also be fine to attempt to put personnel under the other section but this would need to be reviewed by MDOL before~~

~~accepted for contracting. In any event, if it is is desired to breakdown and detail career services or other services, please do.~~