



## General Procurement Standards

### *Transparency and Responsibility*

Department of Labor's  
Innovation and Opportunity Network  
(ION) for WIOA best practices

#### ✓ Sunshine Provisions

- ▶ Requirement to make all information available to the public, auditors, and Federal reviewers. WIOA secs. 107(e) and 101(g) Section 101 (g) is for State Boards

#### ✓ Responsible Entities

- ▶ Awards must be made only to responsible entities that possess the ability to successfully perform under the terms and conditions of the proposed procurement.
- ▶ Consideration must be given to the entity's integrity, compliance with public policy, record of past performance, and financial and technical resources. 2 CFR 200.318(h)
- ▶ Entities must not be debarred, suspended, or otherwise excluded from or made ineligible for participation in Federal assistance programs or activities. 2 CFR 200.213



# WIOA 107 (e)

PUBLIC LAW 113–128—JULY 22, 2014

128 STAT. 1465

(e) SUNSHINE PROVISION.—The local board shall make available to the public, on a regular basis through electronic means and open meetings, information regarding the activities of the local board, including information regarding the local plan prior to submission of the plan, and regarding membership, the designation and certification of one-stop operators, and the award of grants or contracts to eligible providers of youth workforce investment activities, and on request, minutes of formal meetings of the local board.

Public  
information.



## Title 2 §200.318 (h) General procurement standards.

(h) The non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. See also §200.213 Suspension and debarment.

## General Procurement Standards

### Recordkeeping

- ✓ Documentation must be retained for all phases of the competitive procurement process.
  - ▶ The Uniform Guidance at [2 CFR 200.318\(i\)](#) requires the maintenance of records sufficient to detail the history of procurement.
- ✓ In the case of the one-stop operator, WIOA regulations at [20 CFR 678.605\(d\)](#) require entities conducting the competition to prepare written documentation explaining the determination concerning the nature of the competitive process followed in the selection of the one-stop operator
  - ▶ Local or State Boards have to document carefully the decision to select or not select a proposal.



# Determination

***2020-M2 Official Recommendation*** serves as the written documentation explaining the determinations required under 20 CFR 678.605(d).

**[cwmwdb.org](http://cwmwdb.org)** is another resource including **[cwmwdb.org/rfpresults/](http://cwmwdb.org/rfpresults/)**



# RFP Timeline

<b>10/01/19</b>	<b>Selection Committee Recruitment Complete</b>
<b>11/01/19</b>	<b>Requests for Proposal template shaped from State RFP format &amp; WIOA best practices</b>
<b>01/06/19</b>	<b>Conflict of Interest &amp; Procurement Policies Approved by CWMWDB</b>
<b>01/31/2020</b>	<b>Drafts and Processes Under Review MDOL &amp; Advisors</b>
<b>03/22/2020</b>	<b>Instructions with Role to Selection Committee</b>
<b>05/11/2020</b>	<b>RFP(s) Released</b>
<b>06/01/2020</b>	<b>Questions Deadline, Answers Posted – Final, Bidder Conference Online – Optional</b>
<b>06/22/2020</b>	<b>RFP Proposal Deadline</b>
<b>07/06/2020</b>	<b>Selection Committee Decision Announced</b>
<b>7/15/2020</b>	<b>CWMWDB Board Meeting Vote on Award</b>



## One-Stop Operator & Adult/DW Procurement Youth Services Procurement

- **Deadline was June 22, 2020**
- **3 respondents for RFP 2020-0.**
  - All 3 considered qualified.
- **5 respondents for RFP 2020-02.**
  - 2 partial applications were eliminated in favor of selecting complete proposals in this cycle,
  - This left 3 qualified respondents.
- **Eastern Maine Development Corporation, Goodwill and Western Maine Community Action** were the firms in both cases.



# Public Notice

- **3 Public Notices in *Kennebec Journal*, *Sun Jun Journal*, *Portland Free Press***
- **3 Entries in Maine Public Notices online database**
- **Press Release sent to all Maine newspapers**
- **Posted to National Association of Workforce Boards website**
- **Posted to [governmentbids.net](http://governmentbids.net) and [Bid.net](http://Bid.net)**





# Public Notice

- **MDOL Email Blast with Our Public Notice**
- **MDOL Facebook Posting of our Social Media**
- **Posts to Facebook, Linked In, Twitter and Instagram**
- **Promotion of Posts**
- **Request for Board Members to share Posts**
- **Events Created for Facebook, Linked In, Twitter and Instagram**