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Meeting Record April 17, 2015 **MaineGeneral Health**

Board Members Attending: Craig Nelson (Chair), Tom Deschenes, Diane Dostie, Muriel Mosher, Jim Trundy, Ralph Ryder, Jim Batey & Heather Johnson, Dale Morrell, Amy Landry, Kelly Aho, Paul Scalzone

Board Members Calling in: Razell Ward

Guests: Karen Staples (Congressman Poliquin's office), Bob Brown (CPA Solution), Chuck Mahaleris (Senator Collins' office), Jeanie Norton

Staff: Jeff Sneddon, Sara McLaughlin, Michelle Berry, Jane Moore

Call to Order & Introductions

C. Nelson, Board Chair, called the meeting to order and introductions were made by all Board members and guests.

Approval of June Minutes

Action Item: Motion to accept the 6/19/15 meeting minutes/M. Mosher

Second: D. Dostie

Discussion: none

Vote by members present: approved

Abstain: 0

Objection: 0

FY 2014 Fiscal Audit Report

B. Brown, CPA Solution, updated the Board regarding the FY 2014 fiscal audit he conducted earlier in 2015. From his perspective the audit went well and there were no findings in his report. C. Nelson commented on a previous meeting with CPA Solution, J. Sneddon and S. McLaughlin to review and discuss the organizational structure of CWMWIB; they discussed the non-profit side of the organization and utilizing the corporation for non U.S. DOL funding opportunities. The decision was to wait until the final rules of WIOA were released and another review may occur at that time to determine if any changes may be needed to the organizational structure.

S. McLaughlin reported on the recent DAFS fiscal audit for FY14; there were no new findings for the fiscal year 2014 monitoring and the findings from fiscal year 2013's monitoring have been resolved.

Election of Officers

J. Trundy presented the slate of Board member renewals for review and approval:

Action Item: Motion to approve the Board member renewals as presented/J. Trundy

Second: M. Mosher

Discussion: None

Vote by members present: approved

Abstain: 0

Objection: 0

Action Item: Motion to approve the slate of Board Officers as presented/D. Dostie

Second: A. Landry

Discussion: None

Vote by members present: approved

Abstain: 0

Objection: 0

Fiscal Report

S. McLaughlin presented the WIA Program Budget Report YTD for PY2013 & PY2014 and a copy of the report was distributed to the Board for review. She anticipates PY13 funding to be fully expended by June 30, 2015; BES still has \$85,000 of unspent funds that have been re-allocated to WMCA for use by year end.

The discretionary grants were also discussed; Disability Employment Initiative (DEI), Job-Driven National Emergency Grant (JD-NEG), Peer Support Worker (PSW) for the United Technologies Corporation lay-off.

Action Item: Motion to accept the WIA Program Budget Report as presented/D. Morrell

Second: D. Dostie

Discussion: none

Vote by members present: approved

Abstain: 0

Objection: 0

Executive Director's Report

J. Sneddon briefed the Board on the WIOA transition at both the State and local level:

- The four required partners for WIOA and other stakeholders participated in three strategic visioning sessions during the months of May and June. A draft report will be made available to the Exec. Comm. once it has been released.
- Initial discussions on integration of the Core Program Services (Formula, AE, WP, VR) took place to begin the process of program integration.
- The name has been changed for the County Commissioners Board; from the Chief Local Elected Officials (CLEO) to the Chief Elected Officials (CEO).
- The Local Board membership list has been revised according to WIOA, and was submitted to MDOL for approval.
- A request for Initial Local Designation for Local Area 3 by the Central/Western Maine Workforce Investment Board has been submitted for approval by the Governor.
- A new SWIB policy recently came out requiring the CEO Board to develop By-laws that establish a formal nomination process for the appointment of Local Board members that complies with WIOA.

Other Business

No other business was conducted and the meeting was adjourned.