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Meeting Record February 20, 2015 **MaineGeneral Health**

Board Members Attending: Craig Nelson (Chair), Diane Dostie, Janet Smith, Don Mondor, Dale Morrell, Muriel Mosher, Peter Diplock, Greg Boyd, Jim Trundy, Christine Greenleaf, Brad Jackson, Kelly Aho, Gary McGrane, Tammy Hutchinson

Board Members Calling in: Razell Ward, Mia Purcell

Guests: Bill Card, U.S. Small Business Administration; Ginny Carroll, MDOL/BES; Bobby Reynolds, Senator Collins Office

Staff: Jeff Sneddon, Harry Simones, Sara McLaughlin, Michelle Berry

Call to Order & Introductions

C. Nelson, Board Chair, called the meeting to order and introductions were made by all Board members and guests.

Approval of December Minutes

Action Item: Motion to accept the 12/19/14 meeting minutes/J. Trundy

Second: D. Morrell

Discussion: none

Vote by members present: approved

Abstain: 0

Objection: 0

Economic & Workforce Development

Bill Card, Economic Development Specialist for the U.S. Small Business Administration (SBA) gave the Board an overview of the programs & services available from the SBA. He discussed the importance of economic development and workforce development practitioners collaborating to increase economic opportunities for employers that will lead to more employment openings. B. Card highlighted two SBA programs in particular that can help with business expansions: loan guaranty programs and government contracting.

WIOA Transition

Ginny Carroll, Division Director for the Maine DOL – Bureau of Employment Services spoke to the Board about the pending Workforce Innovation and Opportunities Act (WIOA) and the transition plans/activities at the state level. A handout summarizing some of the known WIOA changes was distributed to the Board and G. Carroll discussed the document. She indicated that it was important for both MDOL and the workforce development system to review the changes and if needed make comments regarding the achievability of making such changes.

A WIOA steering committee has been created at the state level to oversee the transition from WIA to WIOA; three subcommittees have been formed to support the steering committee: Unified State Plan; Performance Accountability, One-Stop Delivery.

Fiscal Report

S. McLaughlin presented the WIA program budget report YTD for PY2013 & PY2014 and a copy of the report was distributed to the Board for review. She indicated that expenditures were in-line with the budget cycle for the two funding allocations: Administrative funds have been expended 100% for PY13 and 44% for PY14; Program funds have been expended 90% for PY13 and 25% for PY14; 15% of the DEI program funds have been expended; 3% of the JD-NEG program funds have been expended.

Action Item: Motion to accept the WIA program budget report as presented/J. Trundy

Second: M. Mosher

Discussion: none

Vote by members present: approved

Abstain: 0

Objection: 0

Executive Director's Report

Handouts were provided to the Board summarizing CWMWIB's activities; (includes Executive Director, Director for Employer Services).

Other Business

No other business was conducted and the meeting was adjourned.