



**Central Western Maine Workforce Development Board
Quarterly Workforce Board Meeting Agenda**

July 25, 2024

9:00 a.m. to 11:00 a.m.

Northern Kennebec Valley Career Center

23 Stanley Road, Hinckley, Maine

Zoom meeting

<https://us02web.zoom.us/j/84883578130?pwd=OFJqMOZ1KzROSEg3UmhEQXdVSkhYUT09>

Agenda

1. Welcome and Introductions – Cathy Witherspoon (5 minutes)
2. Approve Meeting Minutes from April 25, 2024 – **Action Item**, Cathy Witherspoon (5 minutes)
3. Approve Annual Audit– **Action Item**, Cathy Witherspoon (5 minutes)
4. Introduction of new/returning board members (Chris Waite & Kelly Aho)—Cathy (5 minutes)
5. Economic Overview—Mark McInerney (15 minutes)
6. Service Provider Report—EMDC (10 minutes)
7. Finance Update– Sara McLaughlin (15 minutes)
8. Approval of Budget—**Action Item**, Cathy Witherspoon (5 minutes)
9. Industry Updates—Chris Waite (10 minutes)
10. Local Plan June 2025—Erin, (10 minutes)
11. Executive Director’s Report—Erin Benson (10 minutes)
(Marketing Campaign, Board Certification, WIOA Authorization, WANTO, MDOC, WORC)
12. Other/New Business—Cathy Witherspoon (10 minutes)
13. Adjourn Meeting

Next Board Meeting Date: Thursday October 24, 2024, zoom 8:30-10:30 am