



Central Western Maine Workforce Development Board
Quarterly Workforce Board Meeting Agenda

April 25, 2024

8:30 a.m. to 10:30 a.m.

Zoom meeting

<https://us02web.zoom.us/j/86473788787?pwd=WStvT0xJRVYyRm03dUxCUUxpTVhBdz09>

Agenda

1. Welcome and Introductions – Cathy Witherspoon (5 minutes)
2. Approve Meeting Minutes from January 25, 2024 – **Action Item**, Cathy Witherspoon (5 minutes)
3. Introduction of new board member (Billi Mitchell)—Cathy (5 minutes)
4. Service Provider Report—EMDC (10 minutes)
5. Finance Update – Sara McLaughlin (10 minutes)
6. Youth Committee—Laurie Glidden (10 minutes)
7. Healthcare in Central Western Maine—Joy Gould (15 minutes)
8. USDOL Monitoring report (Financial Manual update)—**Action Item**, Cathy (10 minutes)
9. OJT – updated policy—**Action item**, Erin (5 minutes)
10. Stipend policy—Action item, Erin (10 minutes)
11. Approval of marketing campaign agency—**Action item**, Chris (5 minutes)
12. Executive Director’s Report—Erin Benson (5 minutes)
13. Other/New Business Personnel Policy update—**Action item**, Cathy Witherspoon (10 minutes)
14. Adjourn Meeting

Next Board Meeting Date: Thursday July 25, 2024, in-person (location?) 9-11 am