



## EC: Operational Meeting Minutes

08/26/2020 Zoom Meeting <https://us02web.zoom.us/j/8568063574>

Meeting ID: 856 806 3574

The meeting was called to order, with the previous meeting minutes being approved. Susan LeClair, Augusta Career Center Manager was introduced as the New CWMWDB State Wagner Peyser representative nominated by MDOL's BES and approved by Director Kim Moore.

The Budget Update was provided by Sara McLaughlin who discussed new grant funding sources and made recommendation on the PY 2020 Administrative Budget. The budget included making a current parttime position into a full time one because of new funding. **The new staffing measures was motioned, seconded and approved.**

Providing medical, vision, dental and other health benefits as soon as administratively possible after hire, called a **Day 1 Benefit, was motioned, seconded and approved.**

Jon Farley, Vice President, Eastern Maine Development Corporation presented information on the transition process, a WIOA staffing, location acquisition and information on the Opioid NDWG & COVID NDWG program.

The Local Performance Measure Negotiation Process & One Stop Certification updates and the PY 19 Performance Review were given to the team. Bylaws were not discussed tabled to the next EC Operational Meeting.

The meeting adjourned.

The presentation is attached to the minutes.