

Central/Western Maine Workforce Investment Board [CWMWIB]

Executive Committee Conference Call Meeting Minutes

January 20, 2015
Lewiston CareerCenter, Lewiston Maine

Attendees by conference call: Craig Nelson, Jim Trundy, Dale Morrell
Staff: Jeff Sneddon

Call to Order

The meeting was called to order by C. Nelson.

Approval of December Meeting Minutes

The meeting minutes were presented by C. Nelson and approved by all participating members.

CWMWIB Activities

C. Nelson gave an update on recent developments at the Kennebec Valley Chamber of Commerce: an Education/Workforce Committee is being formed to address the workforce needs in Kennebec County and for the Chamber's membership. J. Trundy indicated that a similar committee was being formed at the Oxford County Chamber of Commerce. J. Sneddon mentioned that the Androscoggin Chamber of Commerce also has an existing education/workforce committee. All agreed that it will be important to reach out to these committees as the CWMWIB continues to implement the 5-yr plan as well as the transition to WIOA.

The corporate status of the CWMWIB was discussed; D. Morrell indicated that he is still working on a recommendation and is not ready to present his work to the Executive Committee (EC) at this time. He will continue to work on this task and report back to the EC at the next meeting.

Other Business

J. Sneddon briefed the EC on the upcoming Steering Committee meeting and that the focus of the meeting would be the WIOA transition (at the state level) and the 5-yr plan. J. Sneddon has met with BES and both the LWIBs and the CareerCenter Managers in LA3 to discuss the WIOA and how best to coordinate this transition between the state and local level. There will be an increased involvement with the Adult Education providers as a result of WIOA, so J. Sneddon will be meeting with the Director of Adult Education and the LWIBs before connecting with the local AE's to ensure alignment of strategies. J. Sneddon is working closely with H. Simones and the Business Services Team at the Lewiston CareerCenter to develop an outreach plan that can be replicated throughout the region.

Also discussed was the potential to have CWRI provide the Board with a more in-depth tutorial of their website at one of the upcoming Board meetings.

There was no other business to conduct and the meeting was adjourned.